



AUSTRALIAN YOUTH AMBASSADORS FOR DEVELOPMENT (AYAD) OPPORTUNITY!

Bahay Tuluyan and Bahay Tuluyan Philippines Australia (BTPA) are very excited to invite applications for an AYAD opportunity with Bahay Tuluyan. The position of Reproductive Health Program Officer will be commencing in September 2009 for 12 months. It is to be based at Bahay Tuluyan's Centers in Manila, Laguna and Quezon and will encompass roles in curriculum and resource development, monitoring and impact assessment and staff development.

In accordance with the AYAD program, the successful applicant will receive living and other allowances as well as pre-departure training, medical examination and vaccinations, insurance, return travel and in-country support. Australian citizens aged 18–30 are eligible to apply. The essential minimum qualifications and experience for the position are as follows: tertiary qualification, research skills, computer literacy, good written communication, some experience in development work and experience working with children.

For a copy of the assignment description and/or for further information about the assignment and the application process, please email info@bahaytuluyan.org.

AYAD is an Australian Government, AusAID initiative for young Australians wanting to make a difference in the Asia Pacific. For more details about the AYAD program, see www.ayad.com.au.

Application and Selection process

Please visit www.ayad.com.au/asp/assignments.aspx for application details. The application process will open on 24 April 2009.

For this AYAD opportunity, Bahay Tuluyan is the Host Organisation and Bahay Tuluyan Philippines Australia (BTPA) is the Australian Partner Organisation. Candidates must submit Application Cover Sheet and Attachments in accordance with the AYAD application process (see www.ayad.com.au)

The stages of the selection process include:

- | | |
|----------|--|
| Stage 1: | Applications submitted online via the AYAD website |
| Stage 2: | Short-listing, referee check and telephone interview by AusTraining |
| Stage 3: | Approval of candidate by Bahay Tuluyan Philippines and Bahay Tuluyan Philippines Australia |
| Stage 4: | Criminal History Check/ Medical Clearance |
| Stage 5: | Visa/ Philippines government approval |
| Stage 6: | Pre-Departure Training by both AYAD and BTPA |

At any stage of the selection process the AYAD Program reserves the right to withdraw the volunteer assignment.

THE ASSIGNMENT

1. Assignment Position Title:

Reproductive Health Program Officer

2. Assignment Location:

Malate (Manila), Victoria (Laguna) and San Antonio (Quezon)

3. Assignment Duration:

12 months

4. Description of the Host Organisation:

Bahay Tuluyan (BT) is a Filipino NGO working with children in need of special protection. Established in 1987, BT now operates in Manila, Laguna and Quezon Philippines providing alternative education, social services, training, research and advocacy for approximately 400 children. The organisation's vision is of a world where every child's rights are respected, protected and fulfilled and it works closely with children towards this vision. BT embraces the UN Convention on the Rights of the Child as a cornerstone for its work with children.

Bahay Tuluyan provides a variety of programs and services to children in need of special protection. In addition, it aims to serve and develop the members of the community who share the responsibility for respecting, protecting and fulfilling children's rights. The programs and services of Bahay Tuluyan fall into the following categories:

- Social Services
- Alternative Education
- Research, Training & Advocacy
- Networking, Partnerships & Volunteering
- Self Reliance

5. Assignment Focus:

- Service Delivery (Improve impact of alternative education programs by developing curriculum & resource base)
- Management Practices (Improve monitoring and impact measuring systems to enable better assessment of program performance outcomes)
- Human Resources Development (Enhance local staff ability to conceptualize, plan and implement programs)

6. Assignment Outcomes and Overview

- Training modules written for Personality Development and Relationships & Reproductive Health programs
 - Research best practice and existing modules
 - Design training modules
 - Create teaching materials and resources
- Pilot programs have been conducted and evaluated, and modules revised accordingly
 - Organize and conduct 4 month pilot modules for each program on test groups
 - Assess and evaluate the pilot ,and refine modules accordingly
 - Assisted staff in preparation of regular reports about programs
- Local staff are equipt to deliver training modules
 - Undertake analysis of training needs
 - Design trainers training modules
 - Conduct training of trainers and evaluate trainers' capacity to deliver the programs
 - Assess gaps in competency of trainers and address competency gaps

7. Sustainability Strategies:

The assignment is designed to strengthen the capacity of local staff to implement programs with better efficiency and better results. Sustainability of the organisation and program outcomes is therefore enhanced. Beside the direct transfer of skills, the assignment requires the creation of monitoring tools and documentation that will enable the volunteer's input to continue to provide value to the organization post placement.

8. AYAD's initial Work Plan

Assignment Outcomes	Tasks required to achieve each outcome	Time for each task to be completed
Personality Development and Relationships & Reproductive Health Program Training Modules	Research best practices / existing modules	3 months
	Design Training Modules	
	Create teaching materials / resources	
Personality Development and Relationships & Reproductive Health Program Pilot	Organise group, schedule, venue, resources etc	4 months
	Deliver pilot	
Assessment of Pilot	Conduct evaluation with pilot group	1 month
	Write report / evaluation of pilot	
	Present result of evaluation	
Finalise Personality Development and Relationships & Reproductive Health Program	Finalise training module, incorporating results from pilot	1 month
	Produce teaching materials / resources	
Trainers Training Module for Personality Development and Relationships & Reproductive Health Program Training Modules developed	Conduct Training Needs Analysis	6 weeks
	Design Trainers Training module	
	Create teaching materials / resources	
	Design competency assessment tool	
Trainers Training for Personality Development and Relationships & Reproductive Health Program Training Module Conducted	Organise group, schedule, venue, resources etc	2 weeks
	Deliver trainers training	
Trainers assessed for competency in Delivery of Personality Development and Relationships & Reproductive Health Programs	Use competency assessment tool to measure competencies	1 month
	Address gaps in competency	